

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**February 26, 2008**

**PRESENT**

G. Destache  
P. Rodriguez  
J. Deleo  
O. Garrett

**ABSENT**

C.W. Colladay

**GUESTS**

J. Cornett  
S. Stout

**STAFF**

R. Mann  
J.Pape  
A. Harnden  
M. McCullough  
K. Caldwell  
C. Trees

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by Vice President Deleo at 8:30 a.m.

**2. Presentations and Acknowledgments.**

a. Form 700 Conflict of Interest Statements are included and will be collected at the March 25, 2008 Board Meeting.

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the January 22, 2008 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes as written. Director Garrett seconded. Director Destache absent during vote. Motion carried.

**5. Payment Authorization Report.**

**ACTION:** Director Garrett moved to approve the financial report and to authorize payment of the January 2008 invoices. Director Destache seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

- a. Revenue & Expenditure Report.

**ACTION:** Note and file.

The Board directed staff to separate CFD reimbursements from Revenue/Expenditure/Budget page.

- b. Bad Debt Write-Off – None.

**7. Resolution R-08-01 Application for Annexation by Zembower parcel into Lee Lake Water District.**

**ACTION:** Director Rodriguez moved to approve Resolution No. R-08-01. Director Destache seconded. Motion carried unanimously.

The Board directed staff to review the annexation fee in our Rules and Regulations.

**8. Sycamore Creek CFD #1.**

- a. Project Update – Steve Stout reported that home sales have been difficult but they had 5 in February. They are continuing to work on the commercial site and have the grading, storm drain and sewer 100% complete. They hope to have the commercial site open by the end of August early September.

- b. 1748 houses to be built. 1003 houses occupied to date. 57% complete.

**9. Empire Capital “The Retreat CFD #3”.**

- a. Project Update – The General Manager reported that they have finished the walls at the well site and have graded the area. They are to begin fencing today.

- b. 527 houses to be built. 439 houses occupied to date. 83% complete.

**10. KB Home “Painted Hills” Project.**

- a. Project Update – None.

- b. 204 houses to be built. 204 houses occupied to date. 100% complete.

The Board directed staff to remove this item from future agendas.

**11. KB Home “Canyon Oaks” (Painted Hills No. 2).**

- a. Project Update – None.

- b. 30 houses to be built. 26 houses occupied to date. 87% complete.

**12. Shea Homes “Trilogy” Project.**

- a. Project Update – None.
- b. 1317 houses to be built. 1283 houses occupied to date. 97% complete.

**13. Ranpac “Toscana” Project.**

- a. Project Update – Sam Yoo reported via email that they have nothing new to report at this time.
- b. 1443 estimated houses to be built.

**14. Ridge Properties “Wildrose East Business Park” Project (Jeff Cornett).**

- a. Project Update – None.

**15. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**

- a. Project Update – None.

**16. Water Utilization Reports.** – Note and file.**17. Committee Reports.**

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – Director Deleo reported that at the recent MAC meeting the consensus of the community is to spend the Synagro funds to build trails. Allison Harnden reported that 56 cases of water have been distributed to customers who paid online using [www.llwd.org](http://www.llwd.org).

**18. General Manager’s Report.**

- a. General Manager’s Report – Note and file.
  1. Request for additional reimbursement for pressure reducing station at Pulsar & Stellar Court.  
**ACTION:** Director Rodriguez moved to authenticate the Stellar Court costs approved by the General Manager and bring back to the next Board meeting for review. Director Garrett seconded. Director Destache abstained. Motion carried.
  2. Purchase JWC fine screen (budgeted item).

**ACTION:** Director Destache moved to approve JWC proposal not to exceed \$239,287.97 for the purchase of fine screen and auger monster with General Manager to provide supporting documentation at the next Board meeting. Director Garrett seconded. Motion carried unanimously.

b. Operations Report – Note and file.

**19. District Engineer’s Report.**

a. Status of Projects – Note and file.

**20. District Counsel’s Report.**

**21. Seminars/Workshops.**

The Board directed staff to add the CSDA Strategic Planning seminar to next month’s Agenda.

**22. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of January was distributed to each Director along with the Agenda.

**23. Adjournment.**

There being no further business, the February 26, 2008 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:24 a.m. by Vice President Deleo.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_